

CITY MANAGER'S REPORT OCTOBER 12, 2021

FINANCE:

ASSESSMENT BALANCES AS OF SEPTEMBER 30, 2021

<u>PAVING ASSESSMENT:</u>		<u>Balance</u>
Polk, Billy (deceased)	242 E Cardinal	\$ 17,564.57
<i>No payments were made for the Paving Assessments.</i>		

<u>WILDEWOOD ASSESSMENT:</u>		<u>Balance</u>
Eaton, Donald (deceased)	921 Ashwood	\$ 8,598.73
Ricketts, Tommie	936/940 Lemonwood	10,531.26
Total Wildewood:		\$19,129.99
<i>No payments were made for the Wildewood Assessment.</i>		

ONLINE UTILITY BILL PAYMENTS

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
January	\$347,598.93	\$294,404.59	\$246,908.71	\$218,947.04	\$206,796.66
February	\$259,558.94	\$259,685.74	\$239,620.03	\$253,982.29	\$236,977.51
March	\$337,154.90	\$260,569.11	\$267,408.59	\$250,722.14	\$235,074.35
April	\$341,911.77	\$297,973.05	\$214,513.90	\$210,496.91	\$222,213.44
May	\$455,951.18*	\$337,662.28	\$311,719.63	\$281,788.14	\$237,661.01
June	\$457,853.17	\$291,251.93	\$271,114.94	\$320,454.59	\$277,447.25
July	\$474,837.86	\$433,747.64	\$285,381.75	\$300,335.69	\$264,027.39
August	\$473,342.17	\$380,976.99	\$356,562.37	\$394,788.59	\$315,042.76
September	\$575,867.17	\$466,173.61	\$320,090.38	\$364,257.96	\$335,909.50
October		\$433,650.72	\$399,497.35	\$306,871.13	\$259,944.22
November		\$305,732.61	\$358,146.37	\$286,085.34	\$304,085.96
December		\$380,537.34	\$275,957.76	\$249,823.02	\$288,913.21

*As of April 26, 2021, automatic credit card drafts are now part of the online utility bill payment totals.

AUTOMATED PHONE PAYMENTS

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
January	\$122,588.54	\$114,100.16	\$85,442.31	\$71,651.41	\$63,517.28
February	\$90,974.33	\$86,917.11	\$73,765.91	\$73,106.50	\$65,287.37
March	\$143,922.62	\$93,411.41	\$71,751.84	\$70,641.47	\$63,132.72
April	\$126,015.15	\$95,350.65	\$65,920.26	\$65,855.79	\$53,341.98
May	\$114,615.29	\$88,860.54	\$88,378.47	\$75,977.68	\$69,002.02
June	\$117,093.13	\$88,539.21	\$74,513.43	\$80,826.26	\$73,118.18
July	\$114,493.61	\$121,025.84	\$93,483.23	\$88,910.75	\$68,079.48
August	\$121,311.92	\$113,130.64	\$107,866.92	\$102,878.90	\$82,558.92
September	\$128,969.57	\$137,771.86	\$106,122.80	\$92,411.37	\$81,133.99
October		\$123,306.75	\$120,968.81	\$98,509.88	\$74,733.23
November		\$94,961.20	\$97,515.15	\$84,134.74	\$82,189.99
December		\$116,508.98	\$99,255.97	\$71,988.89	\$67,035.66

KIOSK PAYMENTS

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
January	\$13,714.61	\$18,735.25	\$16,084.10	\$13,632.13	\$9,827.05
February	\$11,058.25	\$15,342.02	\$16,019.68	\$14,010.94	\$9,177.19
March	\$16,168.18	\$14,213.01	\$12,078.00	\$15,753.68	\$8,907.02
April	\$14,514.82	\$14,165.99	\$11,636.59	\$11,598.52	\$10,716.67
May	\$12,642.08	\$16,670.43	\$15,446.69	\$15,516.51	\$14,330.94
June	\$13,961.69	\$13,795.19	\$14,092.62	\$17,806.76	\$16,168.08
July	\$13,973.86	\$21,778.38	\$18,147.78	\$20,001.21	\$13,094.46
August	\$13,053.66	\$17,566.80	\$20,613.07	\$22,002.97	\$14,250.07
September	\$15,046.80	\$24,119.28	\$18,407.61	\$20,300.64	\$17,280.54
October		\$18,037.50	\$19,399.15	\$15,677.88	\$14,414.46
November		\$15,206.33	\$20,304.92	\$15,970.14	\$16,433.70
December		\$14,953.30	\$15,822.59	\$12,904.99	\$16,649.96

NUMBER OF E-BILLS SENT OUT

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
January	3,245	2,719	2,406	2,506	2,171
February	3,290	2,759	2,471	2,522	2,161
March	3,293	2,880	2,519	2,516	2,199
April	3,321	2,819	2,552	2,502	2,248
May	3,364	2,847	2,533	2,482	2,301
June	3,396	2,931	2,588	2,439	2,326
July	3,461	2,976	2,582	2,407	2,411
August	3,505	3,069	2,622	2,380	2,370
September	3,523	3,072	2,669	2,370	2,373
October		3,127	2,664	2,305	2,443
November		3,186	2,695	2,357	2,433
December		3,201	2,715	2,387	2,458

PET ADOPTION CENTER

A citizen thanked the Pet Adoption Center with sweet treats and a sweet letter saying, "thank you for always taking such good care of our animals. I appreciate your hard work."

PAC Shelter Staff wants to send a big shout out to **Shelter Manager Shiloh Wester**. You inspire us with your unwavering dedication and strong work ethic. We cannot imagine doing this without you!

HUMAN RESOURCES:

The Police Department welcomed a new employee. **Bridgette Chihuahua-Franco** was hired for the position of Part Time Telecommunicator on September 30th. The Police Department will be welcoming another new employee. **Mark Marcussen** will begin his employment as a Telecommunicator on October 15th.

Officer Joshua Wood will be retiring on October 28th, after working 5 years for the City.

Congratulations to **Melonie Matthewson** on her promotion to the position of Assistant Director of Human Resources on October 2nd.

Congratulations to **Betiale Hawkins** on his promotion to the position of Deputy Chief on October 2nd.

Congratulations to **Brandi Brothers** on her promotion to the position of Records Clerk on October 2nd.

The following employees in the Police Department will be promoted on October 23rd:

Randy Stefek to the position of Commander

Raphael Baumgaertel to the position of Lieutenant

Christopher Hinckley to the position of Lieutenant

Duarte Fernandes to the position of Sergeant

Sara Brockman to the position of Sergeant

Peter Quichocho to the position of Sergeant

The City is currently taking applications for the following positions:

Activities and Special Events Manager

Athletics Coordinator

Light Equipment Operators

Maintenance Technician

Utilities Superintendent

Water Service Worker

PARKS AND RECREATION / ACTIVITY CENTER

Haunted Heights invites families to walk the trails at Carl Levin Park on 400 Miller's Crossing on October 30th from 10:00 a.m. – 1:00 p.m. Experience a trail full of vendors, photo ops, and activities for all ages. Be sure to bring your trick-or-treat bags for candy.

Zombie-Monster Hunt will be at Carl Levin Park on October 30th from 4:00 p.m. – 7:00 p.m. with zombies and monsters roaming free! This is your chance to go on a monster safari in your own backyard. Armed with 'human safe' bow and arrows from Archery Attack, your team will navigate the back trails of the park. There you will encounter fun challenges, monsters, and even some brain hungry zombies!

Registration opens October 8th at <https://apm.activecommunities.com/HarkerHeightsPR>. Only individuals wishing to hunt must register. Our bows are designed for 12 and up, but all ages are welcome to join the hunt. Hunters 11 years and younger must be accompanied by an adult. Your hunting party may include non-hunters who just want to watch.



Official Harker Heights **Door-to-Door Trick-or-Treat Hours** for 2021 will be on **Sunday, October 31st from 4:30 p.m. – 7:30 p.m.**

The **Harker Heights Farmers Market** is celebrating fall with extended hours! The market will be every Saturday from 8:00 a.m. – 1:00 p.m. at City Hall on 305 Miller's Crossing. Shop local with our vendors and pick up a unique item or a tasty treat! Each Saturday the market will have something new:

- October 16th – The Harker Heights Public Library will be hosting an outdoor Storytime at the Farmers Market at 10:00 a.m. Join us in-person for songs, stories, and more. Decorate a Styrofoam pumpkin to take home. Registration is not required.
- October 23rd – The Farmers Market will be giving away free Pumpkin Growing Kits at the market! These kits will include pumpkin seeds, soil, and a cup to grow your own pumpkins. The kits will also include a Farmers Market coloring page that one of the vendors drew herself. A big thanks to Ezra's Joyful Creations for contributing the coloring page!
- October 30th – The Farmers Market invites families to dress in their Halloween costumes and go trick-or-treating at the market! Vendors who are giving out candy will have a "Trick-or-Treat here" sign for families to visit.

This November, the Parks and Recreation Department will transition to using **CivicRec Recreation Software** for all registrations and reservations. Users can create an account now! More info on how to do so is available on our website and Facebook page.

Fall Youth Soccer officially wrapped up. Thank you to our coaches, players, and parents for another great season!

Fall Youth Basketball begins this week with over 220 participants!

There are plots available at the **Kern Park Community Garden**! Contact the Rec Center to rent a plot today.

LIBRARY

The **Stewart C. Meyer Harker Heights Public Library** provides a variety of program initiatives through our Facebook page at <https://www.facebook.com/harkerheightspubliclibrary> and in our Library.

This month we are celebrating initiatives such as **Fire Prevention Week, Fantasy Fun, Star Wars Reads, Bullying Awareness, Creepy Reads, and more!** Visit our Virtual Library at https://harkerheights.gov/index.php/departments/library_for_24/7 access to e-books, databases, and more!

“It’s Pumpkin Time” at the **Harker Heights Farmers Market** on Saturday, October 16th and the Library is ready to go with a **perfectly pumpkiny in-person story-time** at the Farmers Market at 305 Miller’s Crossing at 10:00 a.m. The Library brings the fun for this entertaining and educational time for the whole family. Come dressed in a family friendly costume if you like! No registration is necessary. Stay afterwards to decorate a **Styrofoam pumpkin!**

The Library offers a **“Yoga With Baby”** virtual class on Saturday, October 16th at 1:00 p.m.! **Yoga Therapist Tawni Choe** shows you poses and mental exercises to help you and your baby bond, relax, and increase mental awareness. Call 254-953-5492 or e-mail reference@harkerheights.gov to register to receive an invitation to this virtual program.

Come if you dare to the Library’s **“Hocus Pocus”** movie at the Beltonian Theater (219 E. Central Ave. in Belton, TX) on Saturday, October 16th at 3:00 p.m. or 6:00 p.m. Space is limited. Call 254-953-5491 to reserve seats for you and your family. Feel free to wear family-friendly costumes if you like! Beware! **The Sanderson witch sisters will be there!**

The **Book Discussion Group** meets on Thursday, October 21st at 6:30 p.m.! Join us for a lively discussion of **“When the Stars Go Dark”** by **Paula McLain**. Come in-person to the Library or virtually. Just e-mail lyoungblood@harkerheights.gov for an invitation to the virtual meeting.

Library and Activities Center Volunteers have been working hard! Not only have they worked diligently all through September and October to provide our community with excellent, varied experiences, but they continue to work throughout the year. Currently the volunteers are working on refurbishing the City’s holiday decorations, beautifying the Library and Community gardens, and helping with programming! If you would like to volunteer at the Library or Activity Center, then please call 254-953-5492 or e-mail lyoungblood@harkerheights.gov. We work with individuals and groups!

The Library is looking for **book reviewers!** That’s right! I need teen and adult volunteers to read books owned by the Library and to write three sentence reviews. The Library uses these reviews to make booklists, Facebook posts, and more! If you love to read, then this could be the volunteer assignment for which you have been looking! E-mail lyoungblood@harkerheights.gov or call 254-953-5492 for more information.

Are you brave enough to pick up a **“Mystery Bag”** of books at the Library? The Friends of the Library are sponsoring this fun program! Just drop by the Library to pick up a bag or call 254-953-5491 to request that a bag be placed at the drive-through. Children and adults take a chance on mysteries, adventures, horror, and other topics. These are your books to keep!

CODE ENFORCEMENT

September 1 thru September 30, 2021

Violation Type	Quantity	Percentage
Grass	219	61.86%
Outside Storage	43	12.15%
Bulk Items	41	11.58%
Brush	19	5.37%
Other*	9	2.54%
Tires	7	1.98%
Rubbish & Trash Containers	5	1.41%
Tree limbs	5	1.41%
Junk Vehicle	3	0.85%
Basketball Goal	1	0.28%
Boat	1	0.28%
Trailer	1	0.28%
Fencing	-	0.00%
Skirting	-	0.00%
Total	354	100.00 %
*For Fiscal Year 20-21 the category "Other" includes the following: Stormwater Contamination; Illegal Dumping; Storage Containers; Lack of Permit for Work; Façade Maintenance; Heavy Vehicles; Parking on the Grass; & Unpermitted Use of Property		

January 1 thru September 31, 2021

Violation Type	Quantity	Percentage
Grass	990	42.11%
Bulk Items	480	20.42%
Outside Storage	286	12.17%
Rubbish & Trash Containers	140	5.95%
Brush	151	6.42%
Other*	63	2.68%
Tires	57	2.42%
Basketball Goal	41	1.74%
Trailer	36	1.53%
Fencing	32	1.36%
Tree limbs	30	1.28%
Junk Vehicle	21	0.89%
Skirting	13	0.55%
Boat	11	0.47%
Total	2,351	100.00%
*For Fiscal Year 20-21 the category "Other" includes the following: Stormwater Contamination; Illegal Dumping; Storage Containers; Lack of Permit for Work; Façade Maintenance; Heavy Vehicles; Parking on the Grass; & Unpermitted Use of Property		