

*The Bright Star Of
Central Texas*

Harker Heights

APRIL 5, 2022

3:00 P.M.

**CITY COUNCIL
SPECIAL MEETING
&
WORKSHOP AGENDA**





**NOTICE OF SPECIAL MEETING AND WORKSHOP OF THE
CITY COUNCIL OF THE CITY OF HARKER HEIGHTS,
TEXAS**

Notice is hereby given that, beginning at 3:00 p.m. on Tuesday, April 5, 2022, and continuing from day to day thereafter if necessary, the City Council of the City of Harker Heights, Texas, will hold a special meeting and workshop in the Kitty Young Council Chamber at 305 Miller's Crossing, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following agenda:

MEETING AGENDA

I. ROLL CALL:

II. MAYORAL PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation declaring the week of April 10th - 16th, 2022, as "Animal Control Officer Appreciation Week."

[Proclamation](#)

III. PRESENTATIONS BY CITIZENS:

Citizens who desire to address the Council on any matter may do so during this item. Please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda. Please state your name and address for the record and limit your comments to three minutes.

IV. REGULAR BUSINESS:

1. Discuss and consider approving a request for alcohol services by Carolyn Brown for the 'Culture on the Square' event by Ronnie Russell and the Innovation Black Chamber of Commerce at Carl Levin Park on Saturday, April 16, 2022, and take the appropriate action. (Parks and Recreation Director)

[Staff Report - Pdf](#)

V. ADJOURN SPECIAL MEETING AND CALL TO ORDER WORKSHOP SESSION:

VI. WORKSHOP DISCUSSION ITEMS:

1. Receive and discuss the City's current and future raw water contracts with the Bell County Water Control & Improvement District No.1 and the Brazos River Authority. (Public Works Director)

[Staff Report - Pdf](#)

2. Receive and discuss a presentation on the Knight's Way overlay district along F.M. 2410. (Planning and Development Director)
[Staff Report - Pdf](#)

VII. **ADJOURNMENT:**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Harker Heights, Texas, a place readily accessible to the general public at all times, on the 1st day of April, by 2:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Julie Helsham
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information.

Pursuant to Chapter 551 of the Government Code the City Council reserves the right to go into Closed Meeting on any item listed above if deemed necessary.

Note: On occasion the City Council may consider agenda items out of order.

National Animal Control Appreciation Week



Proclamation

Whereas, the National Animal Control Association has designated the second full week of April every year as Animal Control Appreciation Week; and

Whereas, various federal, state and local government officials throughout the country take this time to recognize, thank and commend all Animal Control Officers for the dedicated service they provide to the citizens, public safety and public service agencies across the nation; and

Whereas, Animal Control Officers provide essential community functions including the enforcement of city and state laws pertaining to animal care, protecting the public from diseases such as rabies, and educating the public on the proper care of the community's pets; and

Whereas, every day, Animal Control Officers put themselves in potentially dangerous situations by protecting citizens from dangerous animals, investigate allegations of animal neglect and abuse, and protect the welfare of helpless animals and pets that are rescued from injury, disease, and starvation; and

Whereas, the City of Harker Heights recognizes the Animal Control Officers for the many dedicated and long hours of service they perform in providing the highest and most efficient level of customer service to the residents of our community.

Now, Therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights do hereby proclaim the week of April 10-16, 2022, as

“ANIMAL CONTROL OFFICER APPRECIATION WEEK”

in the City of Harker Heights, Texas, and encourage all citizens to join us in expressing our sincere appreciation for the service and dedication of our Animal Control Officers.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the City of Harker Heights, Texas, this 5th day of April, 2022.

Spencer H. Smith, Mayor



City Council Memorandum

FROM: The Office of the City Manager

DATE: April 05, 2022

DISCUSS AND CONSIDER APPROVING A REQUEST FOR ALCOHOL SERVICES BY CAROLYN BROWN FOR THE 'CULTURE ON THE SQUARE' EVENT BY RONNIE RUSSELL AND THE INNOVATION BLACK CHAMBER OF COMMERCE AT CARL LEVIN PARK ON SATURDAY, APRIL 16, 2022, AND TAKE THE APPROPRIATE ACTION. (PARKS AND RECREATION DIRECTOR)

EXPLANATION:

The Innovation Black Chamber of Commerce is hosting “Culture on the Square” at Carl Levin Park from 5 p.m. - 9 p.m. on Saturday, April 16, 2022, at Carl Levin Park. The event has a desire to supply and offer adult beverages for patrons age 21 and older – beer and cocktails.

The use of alcohol within City Parks is not allowed through department policy and can only be granted by the permission of City Council.

ACTION BY THE COUNCIL:

1. Motion to approve/disapprove a request for alcohol services by Carolyn Brown for the ‘Culture on the Square’ event by Ronnie Russell and the Innovation Black Chamber of Commerce at Carl Levin Park on Saturday, April 16, 2022.
2. Any other action desired.

ATTACHMENTS:

[Facility Rental Application](#)
[Request for Alcohol Services](#)

April 16

HARKER HEIGHTS PARKS & RECREATION

Application for Outdoor Facility Rental

Proposed Date of the Event: 16 Apr 2022 Start Time: 5 pm End Time: 9 pm

*Include set up & tear down during your time slot

Event Name & Description: Culture on the Square 3 PM 11 PM

Mark Requested	Facility	Amenities	Capacity	Notes	Rental Fees (per 4-hour period)	Rental Deposit
<u>1</u>	Carl Levin Park Pavilion 400 Miller's Crossing 98 parking spots	Picnic Tables Electricity Grills (4) Water	200	N/A	Resident: \$50 Non-Resident: \$100	Resident: \$100 Non-Resident: \$200
_____	Carl Levin Park Amphitheater 400 Miller's Crossing 98 parking spots	Electricity	15-20 (Covered)	Patrons allowed to bring grills.	Resident: \$25 Non-Resident: \$65	\$100
_____	Carl Levin Park Gazebo 400 Miller's Crossing 98 parking spots	N/A	8-10	N/A	Resident: \$15 Non-Resident: \$25	N/A
_____	Harker Heights Community Park Pavilion 1501 E FM 2410 666 parking spots	Picnic Tables Electricity Water	150	Patrons allowed to bring grills.	Resident: \$50 Non-Resident: \$100	Resident: \$100 Non-Resident: \$200
_____	Purser Park Pavilion A (Closest to Restroom & Playground) 100 W Mountain Lion Road 188 parking spots	Picnic Tables Electricity Grill	18-20	Limit (1) Bounce House	Resident: \$25 Non-Resident: \$65	\$100
_____	Purser Park Pavilion B 100 W Mountain Lion Road 188 parking spots	Picnic Tables Electricity Grill	18-20	N/A	Resident: \$25 Non-Resident: \$65	\$100

Current proof of residency required to receive resident discount

*** Reservations must be paid 72 hours before event***

Name: Ronnie Russell Phone: 254.415.9951 Email: r.russell@innovationhcc.org

Address: 118 W lower City: HH State: TX Zip: 76548

Deposit Return Payable To: Innovation Black Chamber of Commerce
(if different than above)

Approximate Number of Attendees: 200 Approximate Number of Vehicles: 98

Amplified Sound: [Yes] or [No]
(If Yes, describe sound amplification usage and equipment such as type used, wattage, etc.): liveband and entertainment

Inflatables or Jumping Equipment: [Yes] or [No]
(Must meet with Grounds Crew (2) days prior)

Water Spigot Needed: [Yes] or [No]
(If Yes, give quantity of water planning to use): _____

Please explain and describe if you are requesting the use of any additional space aside from the structure itself:
(Examples are open grass, walking trails, parking lots, basketball court, pond, etc.)

stage vendors, food truck

FOR OFFICE USE ONLY

Reviewed By / Date	Total Amount Due	Deposit Amount	Walk-through Date and Time			
			<u>4/11/2022</u>			
Approved By / Date	Date Total Paid	Date Deposit Paid	Cash	Card	Check	Rental Credit
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Last 4	Check #	AC Approval	

(All runs / walks must be approved by the Parks Director, PD, and FD)

Date: 15 Feb 22 Amount: \$ _____ Reason: _____

walk through April 11th

CITY OF HARKER HEIGHTS PARKS & RECREATION
REQUEST FOR ALCOHOL SERVICES

I, Carolyn Brown, representative agent of the following business or organization:
Hheventz LLC, request the presence of alcohol at the following function:

Name of Event: Culture on the square

Date & Time: 04/16/2022

Purpose of Event:
Community Event

Types of alcohol being served: Beer, Cocktails

Are the beverages for sale or free? X Sale Free Tips only

Who will be serving the drinks? Professional Bartenders

Will there be children/adults under the age of 21 present? X Yes No

I understand that the City of Harker Heights does not hold a Mixed Beverage Permit from the Texas Alcohol Beverage Commission (TABC), and all permits and licensing required by law are my own responsibility. I also agree that I am responsible for ensuring strict compliance with all TABC rules and regulations pertaining to the Event. I further understand that failure to comply with these obligations may result in the loss of future Parks & Recreation rental privileges, and other penalties.

INDEMNIFICATION

I agree to hold harmless and relieve and discharge the City of Harker Heights, its officers, employees, agents, volunteers, contractors, representatives and insurers ("Released Parties") from any and all liability for loss, injury, or damages to any person or persons for personal injuries or death of any person or persons, or loss or damage to any property occasioned by or sustained by reason of the occupancy and use of the Center and the facilities thereof without regard to the cause of such loss, or WHETHER THE LOSS WAS CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE RELEASED PARTIES. I further expressly covenant and agree to protect, defend, indemnify, and hold harmless the Released Parties from all claims based upon alleged joint and/or concurrent negligence of the Released Parties, myself, and any person for whom I am responsible, arising out of or incident to the Event. I agree that in case any of the Released Parties shall be made a party to any litigation commenced by or against me or relating to the Event, then I shall pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon any of the Released Parties by virtue of any such litigation.

AUTHORIZED AGENT: The signer of this Request hereby represents and warrants that he or she has full authority to execute this form on behalf of the business or organization named above, if any.

IN WITNESS WHEREOF, we have affixed our signature, this 22 day of March, 2022

CITY OF HARKER HEIGHTS

Parks & Recreation

Contact: Carolyn Brown
Address: 2106 Heights Dr
Harker Heights
Telephone: 254 702-8845
Email: HHeventz@gmail.com

By: [Signature]
Signature of Authorized Agent

By:
Director/ or designee

For Official Use Only
Date presented to City Council:
Approved by City Council: []
Declined by City Council: []



City Council Memorandum

FROM: The Office of the City Manager

DATE: April 05, 2022

RECEIVE AND DISCUSS THE CITY'S CURRENT AND FUTURE RAW WATER CONTRACTS WITH THE BELL COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO.1 AND THE BRAZOS RIVER AUTHORITY. (PUBLIC WORKS DIRECTOR)

EXPLANATION:

The City of Harker Heights currently has raw water contracts with the Bell County Water Control & Improvement District No. 1 (WCID No. 1) and the Brazos River Authority (BRA).

The contract with the WCID No. 1 for 5,265 acre-feet of water, expires December 31, 2041.

Once the contract with the WCID No. 1 expires, the raw water automatically transfers into the BRA System Rate which is significantly higher in annual cost.

The contract with the BRA for 3,535 acre-feet of water, expires August 31, 2031.

The City of Harker Heights has a total of 8,800 acre-feet of raw water allocation in Lake's Belton and Stillhouse Hollow.

ACTION BY THE COUNCIL:

None.



City Council Memorandum

FROM: The Office of the City Manager

DATE: April 05, 2022

RECEIVE AND DISCUSS A PRESENTATION ON THE KNIGHT'S WAY OVERLAY DISTRICT ALONG F.M. 2410. (PLANNING AND DEVELOPMENT DIRECTOR)

EXPLANATION:

This presentation will cover the Overlay District's history, standards, and a basic analysis of development patterns along F.M. 2410.

ACTION BY THE COUNCIL:

None.

ATTACHMENTS:

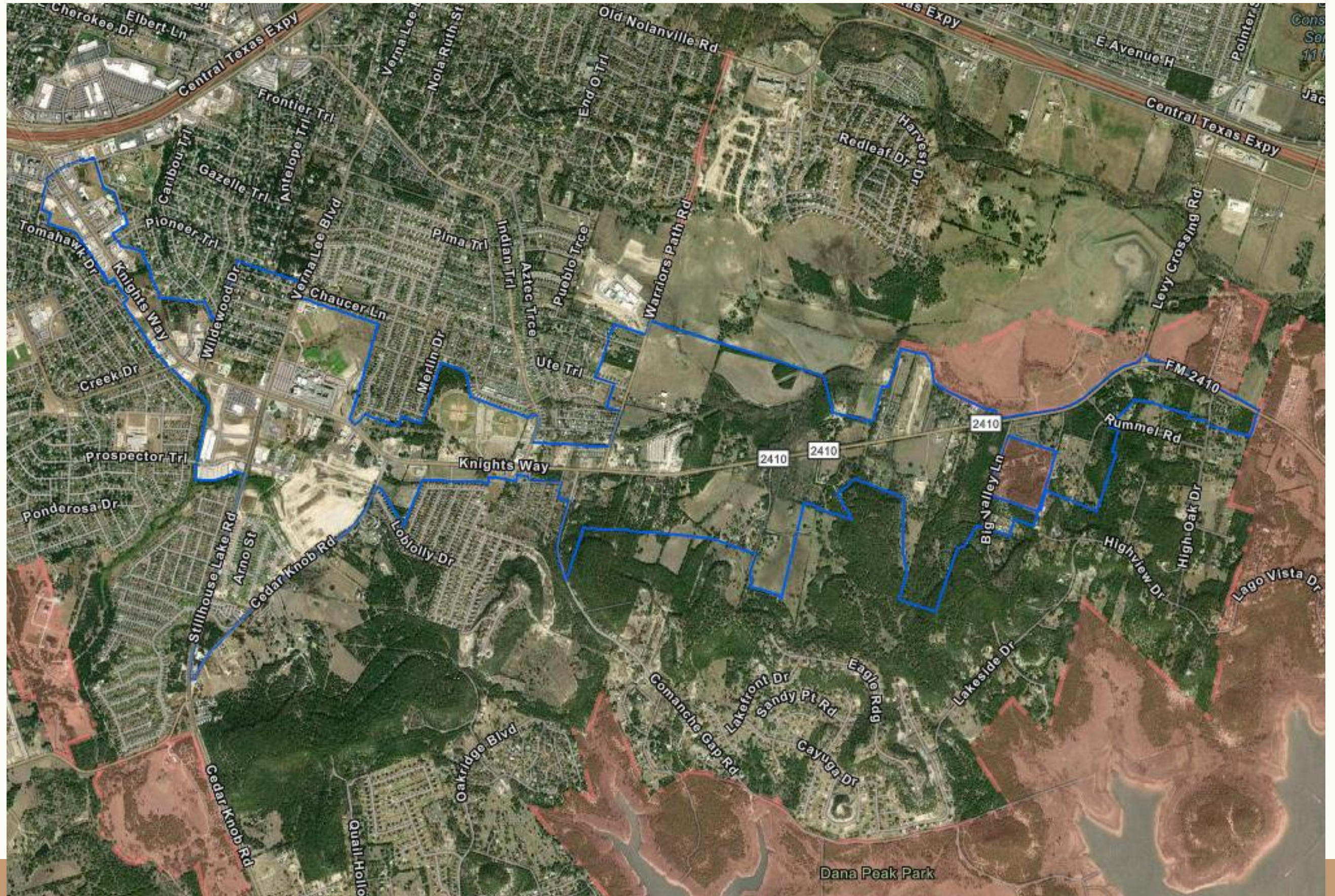
[Analyzing FM 2410 Corridor](#)



THE KNIGHT'S WAY CORRIDOR

Analysis of FM 2410 Frontage

1,545 Acres
2.41 Square Miles



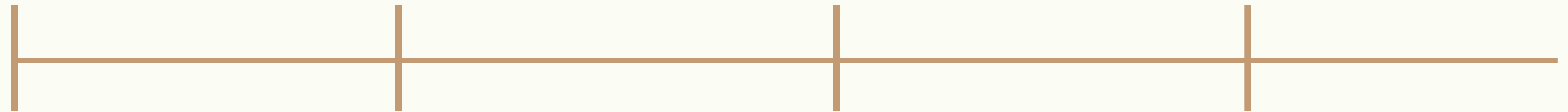
Boundary of the 2013 Overlay District #1 - Knight's Way Corridor

The Beginning

Adopted Plans

Requirements

Implementation



Community Surveys
Town Hall Meetings
Public Hearings
Outreach

Vision 2020
Comprehensive Plan
Exploring New Heights
Exploring New Heights II
Mobility 2030
CIP Master Plans

Ordinances
Technical Codes
Design Standards
Manuals

Land Use Plan
Zoning Cases
Plats
Impact Fee
Permits
Inspection

THE PROCESS

Overlay Manual

Streetscape

- Site Plan
- Setbacks
- Access
- Sidewalks

Landscaping

- Native
Vegetation
- Parking
- Buffers
- Screening

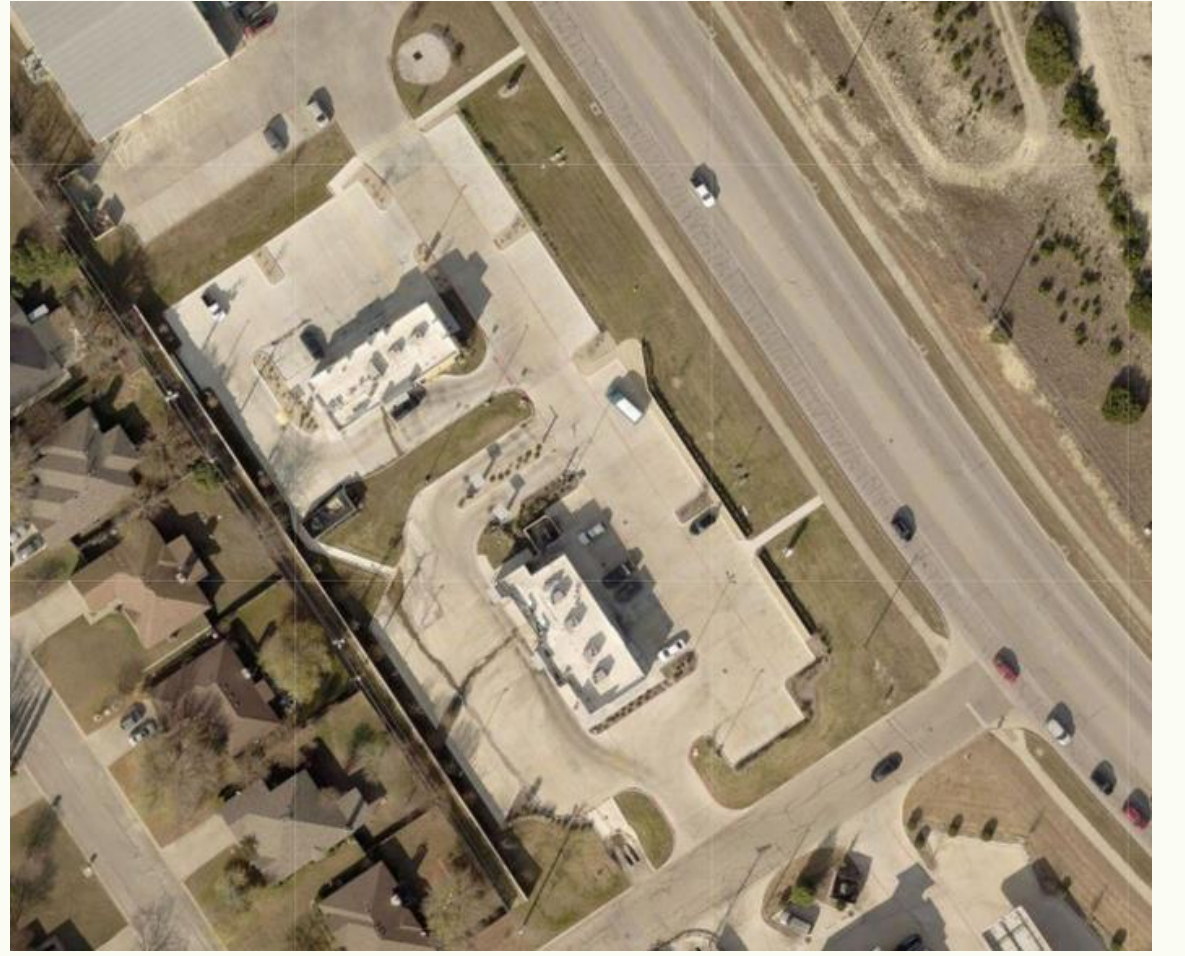
Building

- Design
- Architectural
Features

Other

- Signage
- Lighting
- Noise

STREETSCAPE



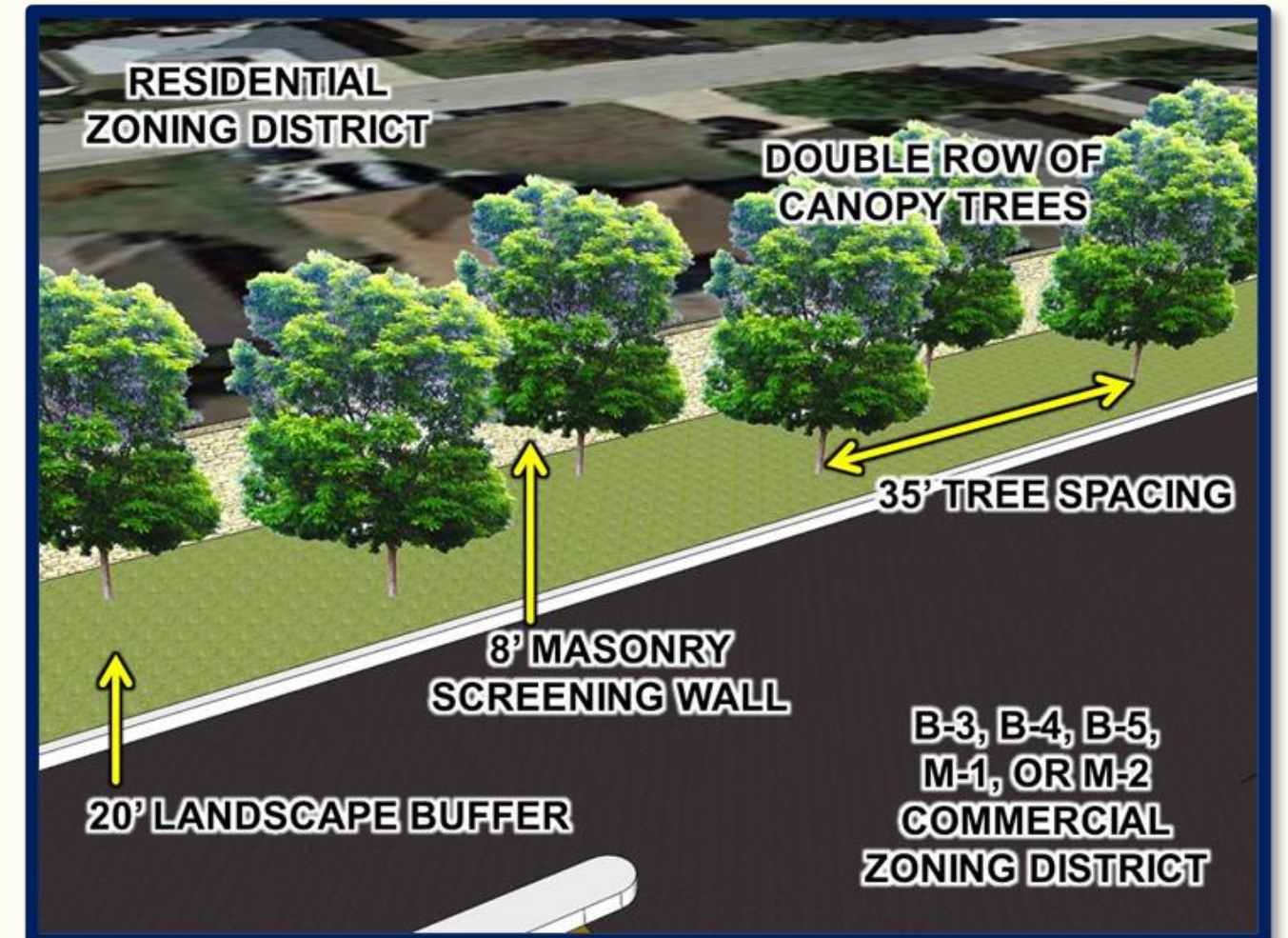
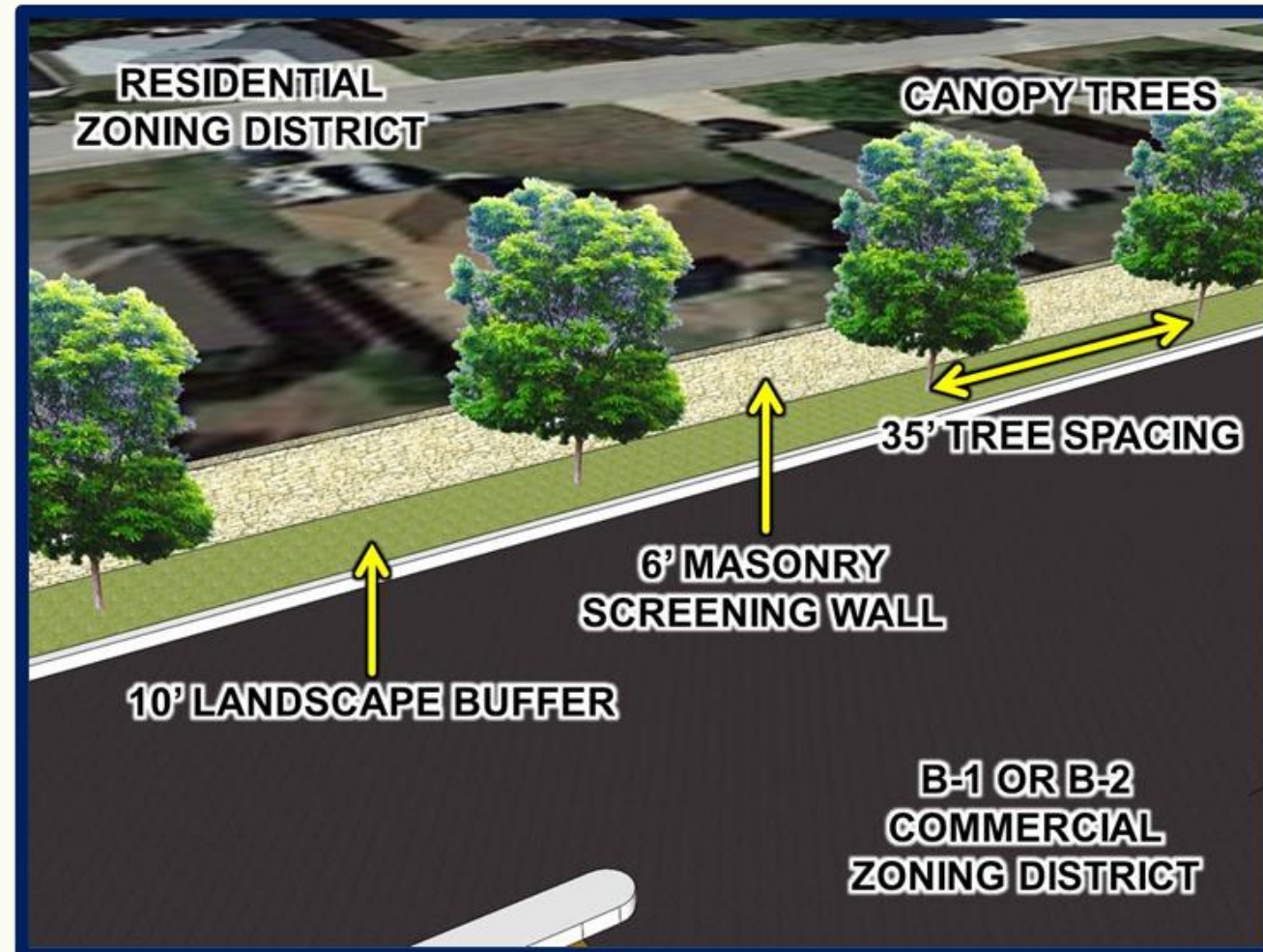
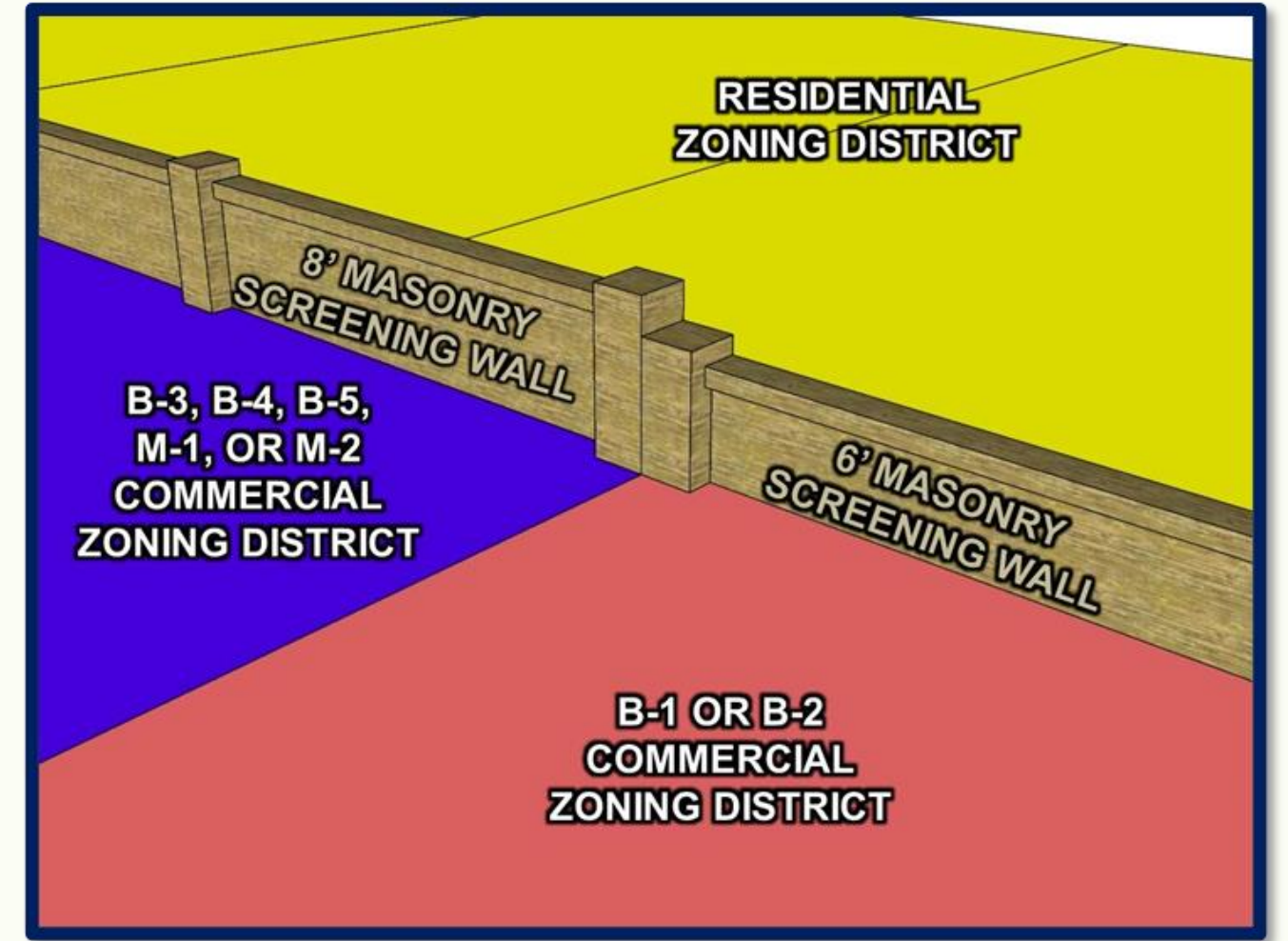
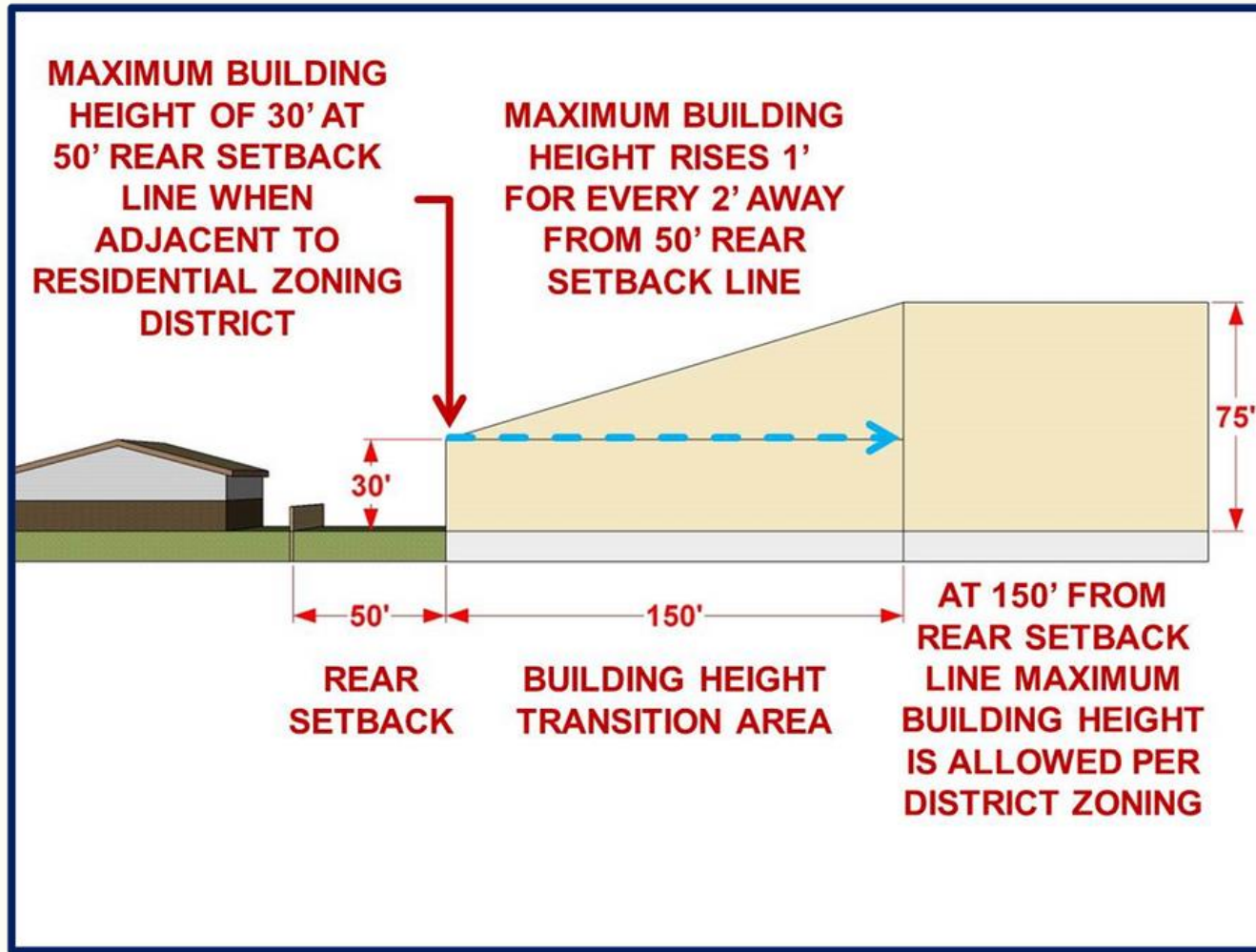


Figure 66 - Landscaping Requirements Based on Lot Frontage

Number Of Lot Lines Abutting A Public Right-Of Way	1	2	3	4+
*Tree Requirements Minimum 50% Canopy Trees & 50% Non-Canopy	Total Of Lot Line Footage Divided By 25 Equals Tree Requirement	Total Of Lot Line Footage Divided By 30 Equals Tree Requirement	Total Of Lot Line Footage Divided By 35 Equals Tree Requirement	Total Of Lot Line Footage Divided By 40 Equals Tree Requirement
*Shrub Requirements	Total Of Lot Line Footage Divided By 10	Total Of Lot Line Footage Divided By 10	Total Of Lot Line Footage Divided By 10	Total Of Lot Line Footage Divided By 10
*The Use Of Native And Adaptive Plants Is Required – Refer To Appendix A For List Of Approved Planting Materials.				



Figure 67 - Landscaping Requirements Based On Required Parking Spaces

*Tree Requirements	One (1) Canopy Tree For Each Ten (10) Parking Spaces Required Based On Use.
*Shrub Requirements	One (1) Shrub Or Ornamental Grass For Each Ten (10) Parking Spaces Required Based On Use.
*The Use Of Native And Adaptive Plants Is Required – Refer To Appendix A For List Of Approved Planting Materials.	



Figure 74 - Interior Parking Island Landscape Requirements

Single End Island Landscape Requirements** (Minimum Landscaping Requirements Requirements)	Each Single End Island Will Contain One (1) Native Canopy Tree And Three (3) Individual Native Shrubs Or Grasses *
Double End Island Landscape Requirements** (Minimum Landscaping Requirements)	Each Double End Island Will Contain One (1) Native Canopy Tree And Six (6) Individual Native Shrubs Or Grasses *
*The use of native and adaptive plants is required – refer to Appendix A for list of approved planting materials. **All interior end island landscaping requirements can be met using the landscaping materials requirements in the lot frontage and parking space requirements.	



At least 5 functional architectural features must be used on all sides:

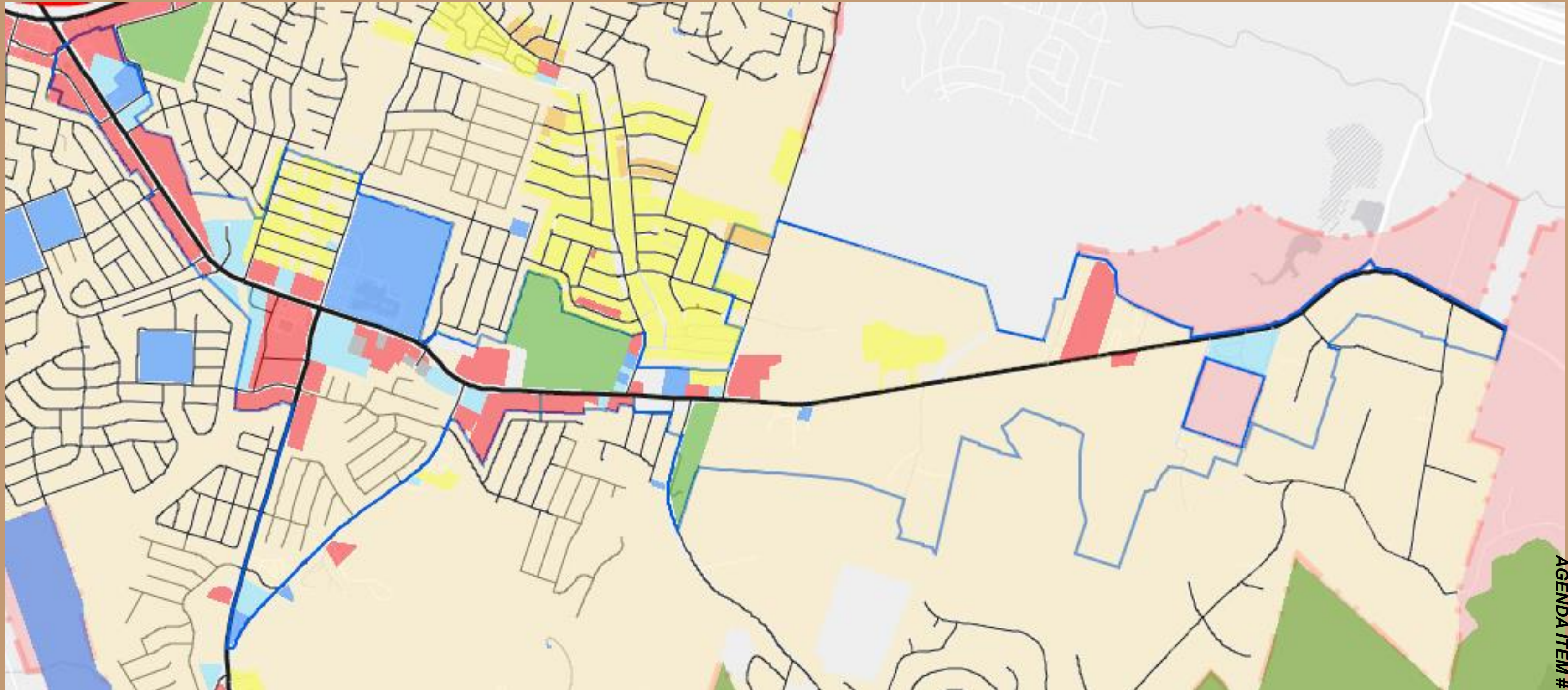
- Variations in color and materials
- Projections and recesses
- Parapets
- Pilasters
- Canopies
- Functional Ornamentation
- Banding
- Non-functional ornamentation (limited to 10 % max & excludes downspouts and lighting wall packs)



- Sound buffering through distance, density, & mass.
- Permit required for temporary signage.
- Wall signs may not exceed fifteen (15%) percent of any total individual wall area.
- Monument signs shall not exceed thirty (30) square feet in area and six (6') feet in height.
- 1 free-standing solid base sign with maximum area of 50 square feet and 10 feet in height is allowed.
- Lighted signs shall be downlit, internally lit, or limited back-lit with a diffused light source.

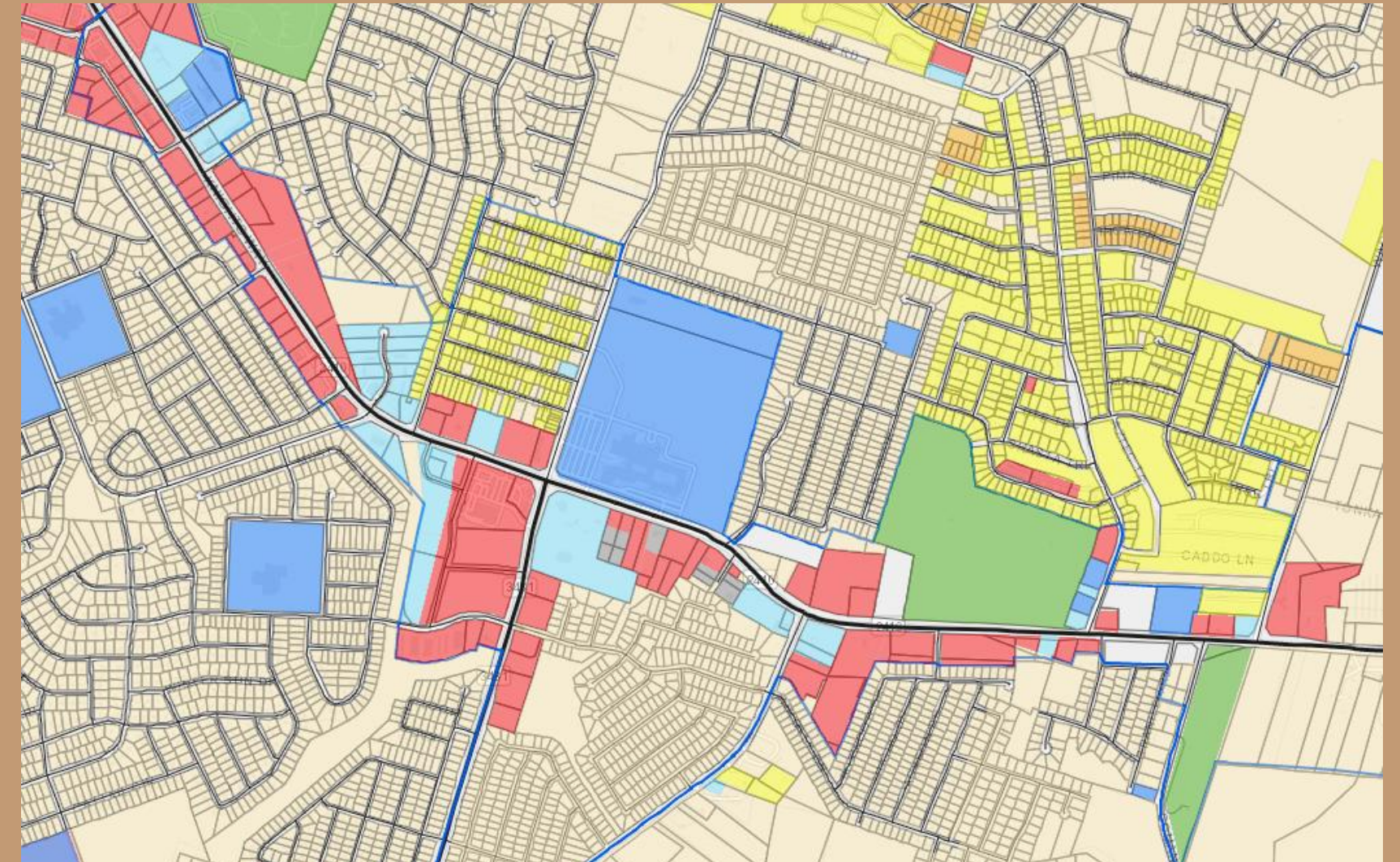


EXISTING LAND USE

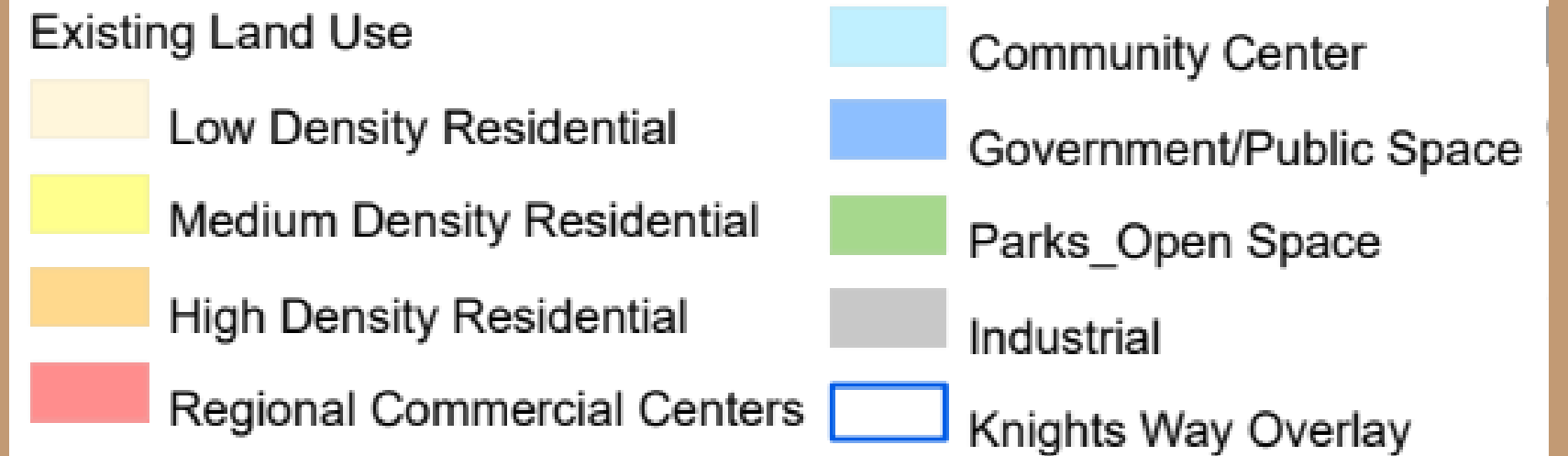




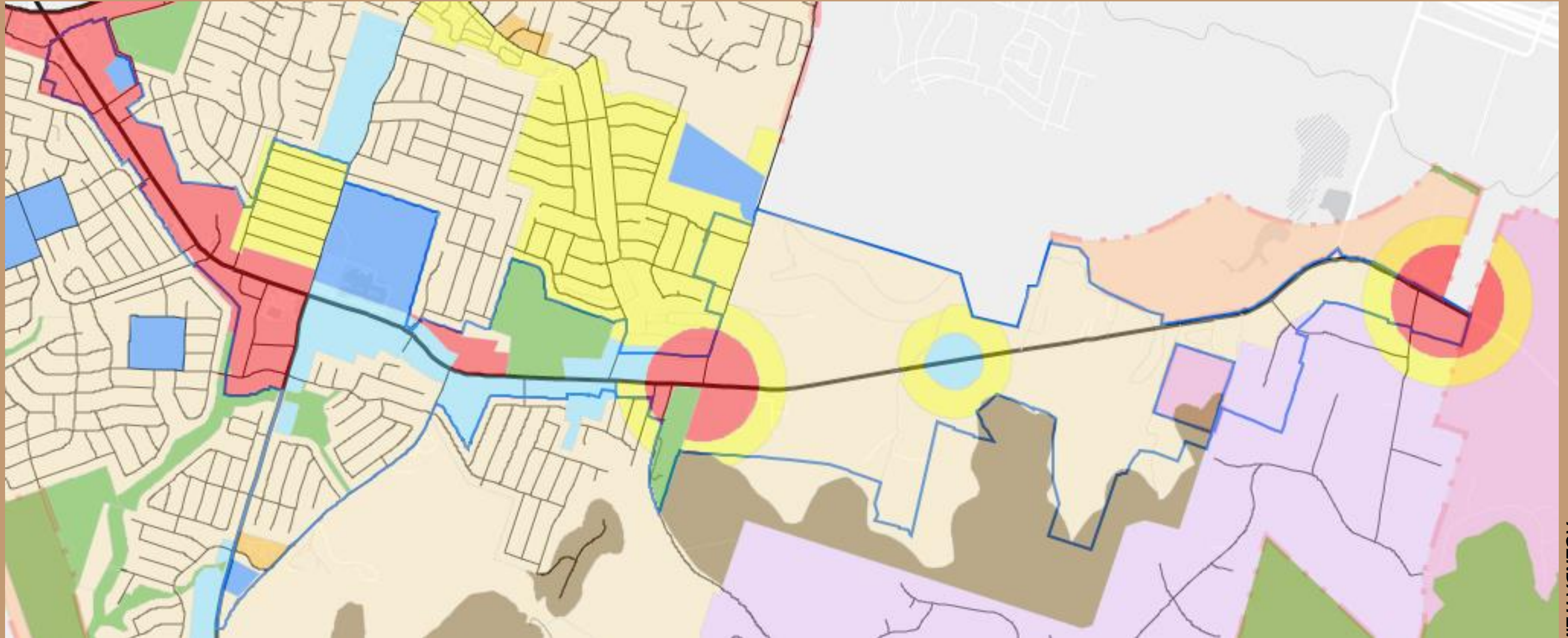
2013 EXISTING LAND USE



2022 EXISTING LAND USE



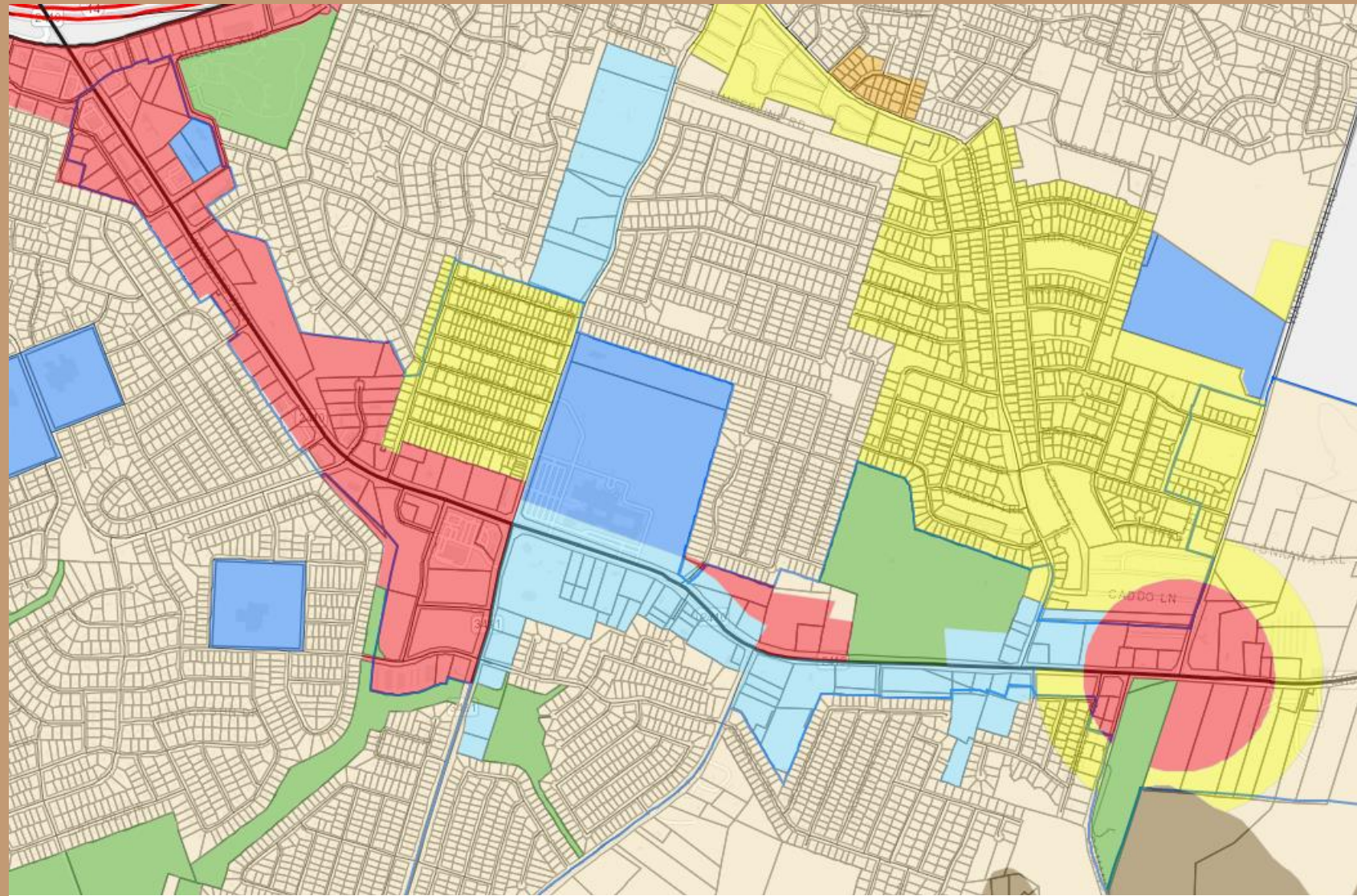
CURRENT LAND USE PLAN

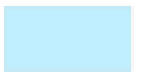
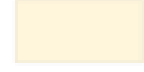
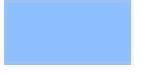










 Single Family Residential	 High Density Residential
 Mixed Residential	 Commercial
 Medium Density Residential	 Government

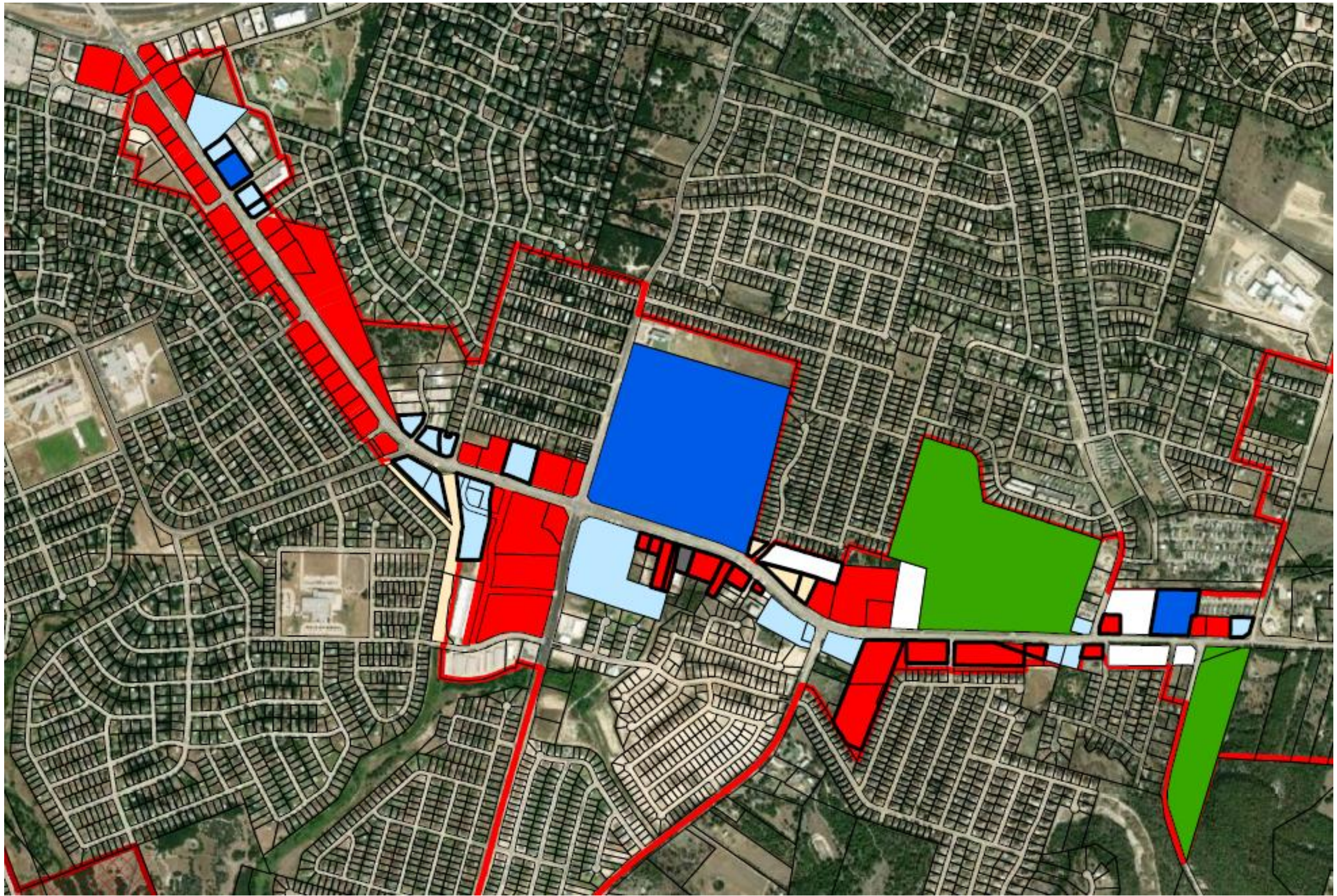
2007 LAND USE PLAN



Existing Land Use	 Community Center
 Low Density Residential	 Government/Public Space
 Medium Density Residential	 Parks_Open Space
 High Density Residential	 Industrial
 Regional Commercial Centers	 Knights Way Overlay

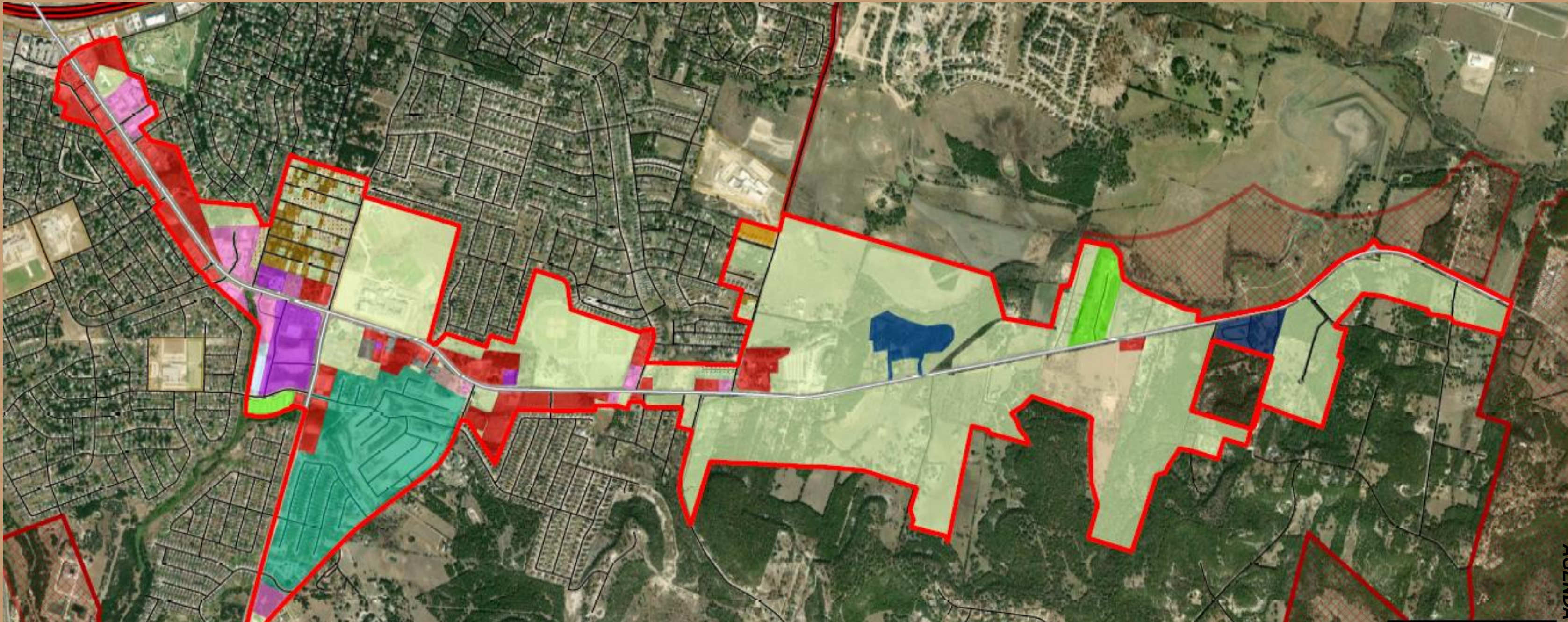
CURRENT LAND USE PLAN

ELU Different from Land Use Plan
Current Land Use I14 to Warriors Path
 Low Density Residential
 VACANT
 Regional Centers
 Community Centers
 Government/Public Space
 Parks_Open Space
 Industrial



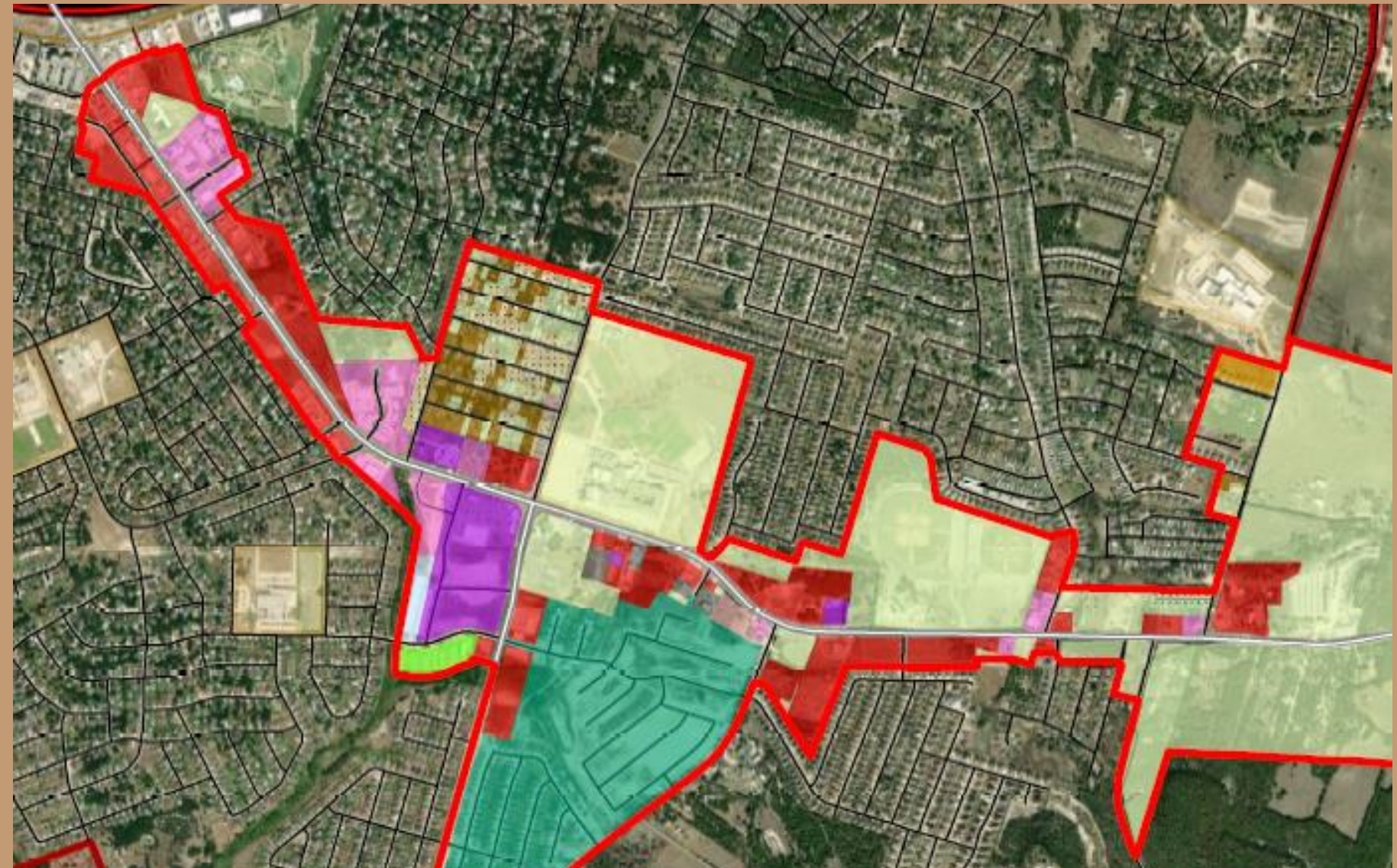
Differences Between Existing Land Use and Land Use Plan

EXISTING ZONING

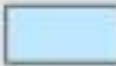




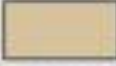

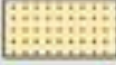
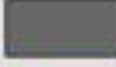
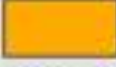

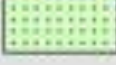









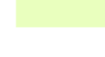


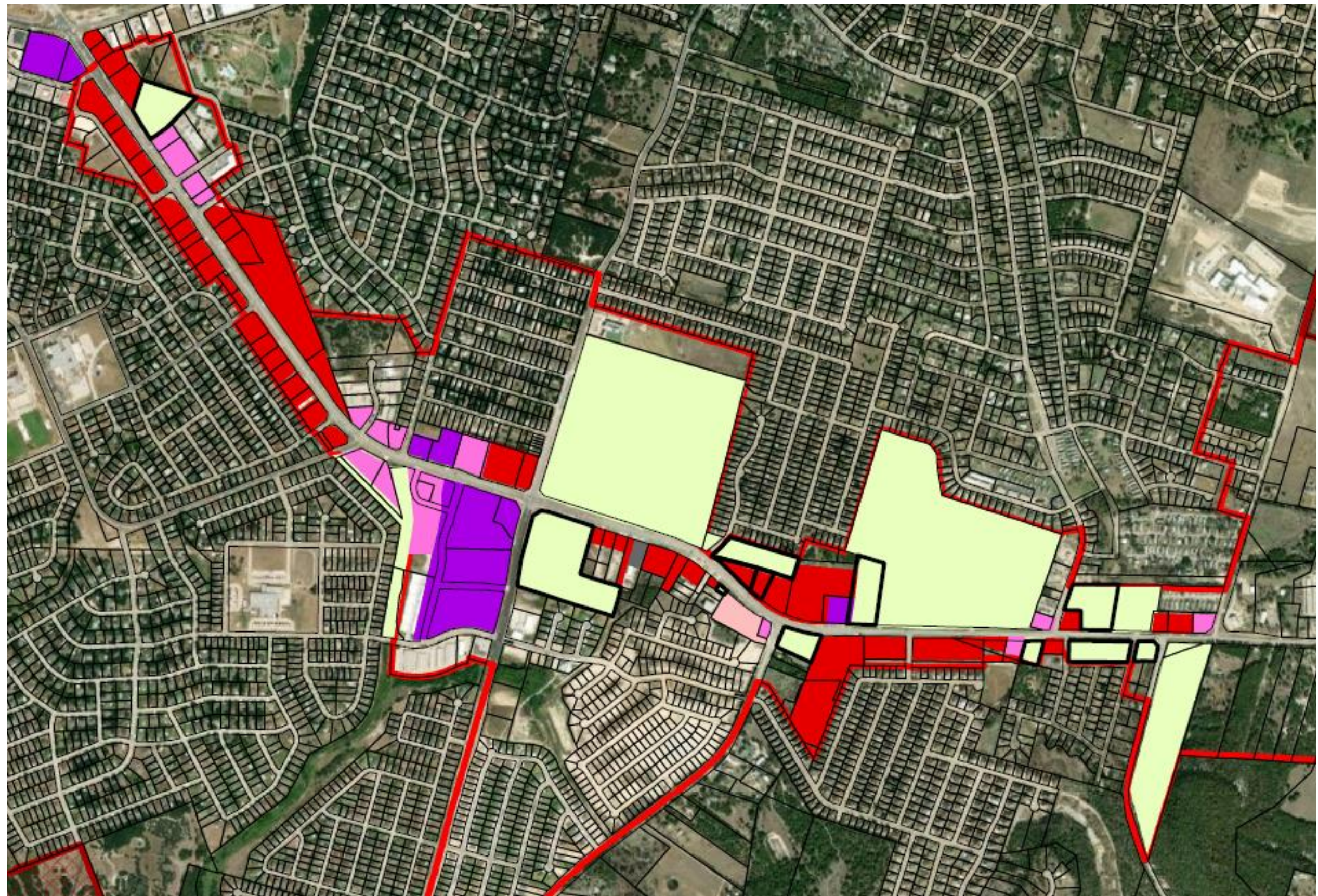
2013 ZONING



CURRENT ZONING

 B-1 Office District	 R-1 (M) One-Family Manufactured Home Dwelling District
 B-3 Local Business District	 R-1 (R) Rural One-Family Dwelling District
 B-4 Secondary and Highway Business District	 RT-1 Townhouse Single-Family Dwelling District
 B-5 General Business District	 R-2 Two-Family Dwelling District
 M-1 Light Manufacturing District	 R-3 Multi-Family Dwelling District
 PDM – Planned Development Mixed-Use	 R-MH Manufactured Home Park District
 R-1 One-Family Dwelling District	

 ELU Different Than Zoning
Current Zoning I14 to Warriors Path
 B-2 Neighborhood Retail Business District
 B-3 Local Business District
 B-4 Secondary and Highway Business District
 B-5 General Business District
 M-1 Light Manufacturing District
 R-1 One-Family Dwelling District



Differences Between Existing Zoning and Land Use Plan

INCREMENTAL PROCESS





THE KNIGHT'S WAY CORRIDOR

Analysis of FM 2410 Frontage